

# Barton in Fabis Parish Council



## Minute Book 2003

Minutes of a Meeting of Barton in Fabis Parish  
Council held in the Village Hall on  
Monday 10th February 2003

	<b>Councillors Present</b>	A Kerr (Chairman), J Coles, B Harrison
	<b>In Attendance</b>	R J Hawkins (Clerk)
<b>28</b>	<b>Apologies for Absence</b>	Cllr Mrs S. Davies
<b>29</b>	<b>Declarations of Interest</b>	None
<b>30</b>	<b>Minutes of Previous Meetings</b>	<p>Minutes of the Meeting held on Monday 11<sup>th</sup> November 2002 at 7:30pm were read and received as a correct record and signed by the Chairman.</p> <p>The Clerk informed Council that it was a requirement to initial all pages when the minutes were not kept in a minute book and accordingly the minutes from the meeting held on 10<sup>th</sup> June were also initialled.</p> <p>Matters arising</p> <p>a) The Clerk was asked to investigate the alternatives to the current sewage arrangements and agreed to talk to Severn Trent Authority.</p> <p>b) Cllr Bill Harrison reported on the condition of the bridal paths and their restricted use and agreed to discuss this and the PPP with Carol Baines</p>
<b>31</b>	<b>Correspondence Received</b>	<p>Important correspondence requiring a response was presented.</p> <p>a) Rushcliffe BC had written offering some financial assistance with "Summer Japes" The Chairman agreed to talk to the Village Hall Chairman</p> <p>b) Funding was available through the Local Network Fund. The Chairman agreed to respond.</p> <p>c) All other correspondence listed was noted</p> <p>d) It was agreed to continue with the current practice of circulating correspondence received to all Councillors in turn but in addition a separate note would be sent to all Councillors individually with a</p>

summary of what was being circulated.

- 32 Report on Nuts & Bolts Training Course**
- The Clerk briefly reported on the training course attended November 2002. This had been time well spent with excellent workshops on the role of the clerk and responsibilities. Briefly, as a Council we do some things well, others not so well and there are some points we need to address if Quality Status is to be secured, for example for Quality Status we probably do not call sufficient Council meetings and there is a need for a Youth Council or similar. The Clerk agreed to produce a paper for the June meeting on Quality Status
- 33 Freedom of Information Act**
- a) The Council noted that our scheme submitted in December has been approved. This has implications for how we keep our records and make them available to the public, and possibly increased use of the web site.
- b) The Clerk suggested that a stand in the Village Hall where literature could be displayed would be an efficient way to display and disseminate information. The Chairman agreed to discuss with the Village Hall Chairman.
- 34 May elections**
- The Clerk reported that it had been confirmed the elections would be all postal.
- There was a discussion on how to attract villagers to stand in the forthcoming elections? It was suggested that there is a problem with identity – there is confusion over the Parish Council and the Parochial Council.
- It was agreed Councillors would individually write a brief statement on their own experiences to be included in an open letter to encourage parishioners to stand. The Chairman agreed to write a draft.
- 35 Finance**
- a) The Clerk reported the accounts; Skipton BS £15,162; Co-op #1 £2500; Co-op #2 £131
- b) It was agreed to transfer £300 from the Skipton account to the current account.
- c) Budget & Precept  
The Clerk presented the budget for 2003/2004; this was discussed and amended. Council approved the budget and precept
- d) The Clerk reported that the Auditor had questioned the large reserve fund and a reply had been sent explaining the reasons for this fund. It was agreed to maintain the reserve fund (to finance any enquiry for

the A453) at £17,000.

e) Bank mandates

It was agreed to defer changes until after the elections.

f) Chairman's allowance

Council has never approved a Chairman's allowance but the Clerk suggested there were sound reasons for doing so. Council approved a Chairman's allowance from the start of the new financial year.

g) Membership of SLCC

Membership of SLCC. The Clerk explained that NALC is the body essentially representing Councillors; while the SLCC is the equivalent for Clerks, cost £33.00. Council approved membership of SLCC

- 36 A453 Update** A press release from the Department of Transport had been circulated before the meeting. The Chairman reported on his discussions with the Highway Authority and it was their intention to design an interim safety scheme
- 37 Planning Applications** One application only had been received since the last Council meeting and this was a procedural application resulting from change of ownership of a mobile snack bar on the A453. Council had no objections
- 38 Village Design Statement** Cllr Bill Harrison reported that the Clerk had volunteered to act as secretary for the Working Party; there had been only one other volunteer, Paul.
- It was suggested The Countryside Agency could provide a speaker for the AGM to give us some ideas on how to proceed. The Clerk to investigate
- 38 School Governors Report** The Chairman made the following report
- a) The LEA Inspector had highlighted a problem with key Stage 1 pupils that would need addressing.
- b) There was now a full compliment of staff and
- c) Rushcliffe BC had refused the planning application for the new school.
- 40 Road Repair** a) It was reported that some work had been started that week.
- b) A parishioner had raised the problem of mud on the roads, especially Chestnut lane and the Clerk agreed to investigate. The question of the extent of the adopted road in Chestnut Lane was also raised and Clerk agreed to investigate.

- 41 **Small Environmental Schemes** Not expecting progress until Easter
- 42 **Tree Planting Scheme** There was no strong scheme proposed for this year and in filling along the roadside was not certain of being approved. However, there were some interesting ideas that we could be developed well in time for next year.
- 43 **Village Photographer** The Village photographer had not been asked by anyone in the village to take any specific photographs. The Clerk hoped there would be a suitable photo for the next newsletter.
- The Chairman agreed to write a brief for Jill Pearson and it was agreed to reduce the budget from £150 to £100.
- 44 **Newsletter** Cllr Bill Harrison reported that the feedback from the last Newsletter was that there was not enough parish news and too much district news. Councillors agreed to provide copy if asked.
- 45 **Remuneration** The Clerk reported that new rates of pay and pay scales have been introduced. Council agreed that from the beginning of the new financial year the Clerk would be contracted to spend 2 hours per week and would be paid the national rates.

**Meeting closed at 10:30**

**Cheques signed**

**Date & Details**

29<sup>th</sup> Jan 2003 Clerk 200189 £75.00

29<sup>th</sup> Jan 2003 Clerk 200190 £75.30

29<sup>th</sup> Jan 2003 NALC 200191 £47.63

29<sup>th</sup> Jan 2003 Nottingham Wildlife trust 200192 £27.00

Action Items arising from meeting  
Monday 10th February 2003

	<b>Minute</b>	Action and Responsibility
		Chairman
		Cllr Bill Harrison
	<b>30 a</b>	Clerk discuss sewage alternatives with Severn Trent
	<b>30 b</b>	Cllr Bill Harrison discuss Carol Baines bridal way restrictions and PPP
	<b>31 a</b>	Chairman to discuss with Village Hall Chairman "Summer Japes"
	<b>31 b</b>	Chairman to respond to local Network Fund
	<b>32</b>	Clerk to produce paper for June meeting on Quality Parishes
	<b>33</b>	Chairman to discuss with Village Hall Chairman stand to display literature
	<b>34</b>	Chairman to write draft of open letter re May elections
	<b>35</b>	Clerk, apply to SLCC for membership
	<b>37</b>	Clerk, respond to planning application
	<b>38</b>	Clerk, to investigate possibility of speaker for AGM
	<b>40</b>	Clerk, legal responsibility of mud on roads and extent of adopted road
	<b>42</b>	Clerk, to keep watching brief
	<b>43</b>	Chairman, brief for Village Photographer
	<b>44</b>	Clerk to produce newsletter

## Apologies for Absence

	<b>Date &amp; Minute</b>	<b>Councillor &amp; Explanation</b>
<b>1</b>	<b>10<sup>th</sup> Feb 2003 29</b>	Cllr Mrs S. Davies; going on holiday early the next morning

Minutes of a Meeting of Barton in Fabis Parish  
Council held in the Village Hall on  
Monday 2<sup>nd</sup> June 2003

<b>Councillors Present</b>	P Kaczmarczuk (Chairman), J Coles, S Davies, B Harrison (Vice Chairman)
<b>In Attendance</b>	R J Hawkins (Clerk)
<b>46 Apologies for Absence</b>	Clr R Newcombe (Trevor Vennett-Smith)
<b>47 Declarations of Interest</b>	None
<b>48 Minutes of Previous Meetings</b>	Minutes of the Meeting held on Monday 10 <sup>th</sup> February 2003 at 7:30pm were read and received as a correct record and signed by the Chairman.

Matters arising

- (a) It was AGREED the minutes should be sent to Trevor Vennett-Smith.
- (b) The Clerk was asked to produce a calendar of Council meetings and post this on the notice board and have included in Parish News
- (c) The Clerk was asked to post the agenda for future meetings around the village
- (d) The Clerk had joined the SLCC, the joining fee was waived and a refund of £6.00 had been received
- (e) Village Photographer. The Chairman agreed to talk to Gill Pearson and define the role
- (f) Web Site. Council approved a budget of £50 and instructed the Clerk to proceed.
- (g) Severn Trent. The Clerk reported there had been little progress and little would happen until a number of studies had been completed by various agencies.
- (h) Clr Bill Harrison reported on PPP scheme and it was agreed we should approach the County Council and invite a speaker to address the next meeting
- (i) The Clerk reported that it was proving difficult to



determine the legal limits of the carriageway making up Chestnut Lane but if councillors could find any old photographs to help then correspondence would be reopened

(j) Summer Japes (minute 31a) The Chairman agreed to talk to Allan Kerr.

(k) Brochure Display for Village Hall. The Chairman agreed to talk to the Chairman of the Village Hall Committee

- 49 Acceptance Forms** Acceptance forms had been signed but Cllrs Davies & Harrison had not completed the Financial Interest form
- 50 Correspondence**
- (a) An invitation had been received from the CC to attend the Civic service at Southwell. Cllrs Davies and Harrison agreed to attend
- (b) The Rushcliffe Action partnership Against Crime (RAPAC) was to be relaunched on 19<sup>th</sup> June
- (c) The Clerk had asked Rushcliffe BC to repair Rectory Place road sign
- (d) A letter had been received from Nottinghamshire CC re the subsidised bus service. There had already been a reduction in this service and a review was promised for later in the year. Use it or lose it appears to be the policy.
- 51 Bank Mandates** The Clerk explained the difficulties experienced by having only two signatories and only one of those was now a councillor. It was agreed all councillors should be authorised to sign cheques and the Clerk was asked to obtain the necessary forms
- 52 Standing Orders** A paper had been circulated previously with suggested changes to the standing orders to comply with legislation and to achieve minimum requirements for Quality Parish status. Council approved the changes. In particular Council will now meet 6 times a year on the first Monday in the month (except Bank Holidays) in January, March, May, July, September and November
- 53 Training Courses**
- (a) The Clerk explained the importance of training courses for councillors and the Clerk in order to achieve Quality Parish status.
- (b) Council approved expenditure of £15.00 for the Clerk to attend a NALC seminar on 28<sup>th</sup> June re Quality Parish Council

**54 Finance**

- (a) Chairman's allowance  
The Clerk explained the position and the Chairman decided to await a real funding requirement before drawing on this allowance
- (b) A financial statement was circulated to all Councillors
- (c) The Clerk explained the auditor's comments re the fighting fund, decision postponed until a later meeting
- (d) Cheques  
The following signed since the last meeting  
Hacker Young Auditor 200193 £58.75  
SLCC Membership (Minute 35g) 200194 £31.00  
Nottingham Consultants (Newsletter) 200195 £53.75  
Clerk £100.00  
NALC Training £12.50  
Zurich Insurance £265.65

**55 Review of Annual Meeting**

- (a) It was agreed that despite the low attendance the meeting had been a success.
- (b) Some of the issues raised included drainage, dogs fouling the walkways and potholes in the road (and especially one adjacent to the Old Forge). Cllr Coles also raised problems associated with fires, load music and speeding
- (c) It was agreed that these and other village issues could best be tackled by producing a Village Plan (and possibly a Design Statement) but while it was agreed that the Parish Council should take a lead it was vital the whole village was represented. The Clerk mentioned the Countryside Agency report, Parish Plans – Guidance for Parish and Town Councils. Cllr Davies asked if examples of other plans were available. The Clerk agreed to download some examples from the Internet.
- (d) The Chairman closed the meeting by reporting that the threat of 1330 new houses being built as previously suggested was now remote after the publication of a report associated with the Multi Modal Study

**Newsletter**

- (a) Cllr Bill Harrison reported that the feedback from the last Newsletter was that there was not enough parish news and too much district news. Councillors

agreed to provide copy if asked.

- (b) The Chairman and Clerk agreed to meet and draft an article re The Village Plan for the Newsletter
- (c) Councillors agreed to distribute and amended the areas; Cllr Harrison to take in Chestnut Lane and manor Road as far as Mr Sherwood, Cllr Davies Mr Sherwood to Little Lunnon, Cllr Coles Brown Lane, Cllr Newcombe Rectory Place and Church Lane

**Meeting closed at 21:40**

**Cheques signed**

**Date & Details**

2<sup>nd</sup> June 2003 CPRE Subscription 200196 £25.00

2<sup>nd</sup> June 2003 Clerk 200201 £129.69

2<sup>nd</sup> June 2003 Village Hall 200203 £5.50

2<sup>nd</sup> June 2003 Village Hall 200204 £5.20



## Apologies for Absence

	<b>Date &amp; Minute</b>	<b>Councillor &amp; Explanation</b>
<b>1</b>	<b>2<sup>nd</sup> June 2003</b>	Clr R Newcombe; would be on annual family holiday

Minutes of a Meeting of Barton in Fabis Parish  
Council held in the Village Hall on  
Monday 7th July 2003

<b>Councillors Present</b>	P Kaczmarczuk (Chairman), J Coles, S Davies, B Harrison (Vice Chairman) and R Newcombe
<b>In Attendance</b>	R J Hawkins (Clerk)
<b>57 Apologies for Absence</b>	None
<b>58 Declarations of Interest</b>	None
<b>59 Minutes of Previous Meetings</b>	Minutes of the Meeting held on Monday 2 <sup>nd</sup> June 2003 at 7:30pm were read and received as a correct record and signed by the Chairman.
	Matters arising
	(a) Display for Village Hall. It was agreed the Clerk could to purchase a suitable display to a maximum cost of £50
	(b) Village Photographer. The Chairman agreed to discuss with Mrs Pearson a specification for the role.
	(c) Newsletter. The Clerk was asked to include items on noise, fires and speeding and amend the reference on A453 grass cutting. The Clerk also reported that there were enough bus timetables to deliver a copy to every house in the village.
	(d) Dog fouling. Cllr R Newcombe agreed to photocopy the A4 colour poster, laminate and display on telegraph poles around the village.
	(e) Web Site. The Clerk reported that the Rural Council had not advised on what services they could offer and until they did so the project was on hold.
<b>60 Correspondence</b>	(a) Roads & Drainage. The Clerk reported on conversations with the County concerning the state of the roads in the village and the drainage problems. Some discussion followed on the history of these problems. Cllr Bill Harrison suggested that many of the salt glazed pipes had probably collapsed. Cllr Davies agreed to walk the village with the Clerk and

annotate a map to highlight drainage problems.

- (b) A453 Verge Cutting. The Clerk reported a letter had been sent to AMScott but no reply had been received.
- (c) Wildlife Surveys. The Chairman reported that he had completed the Primrose and Cowslip survey.
- (d) SLCC regional Conference. It was agreed that the Clerk should attend this conference on the Quality Parish Scheme
- (e) Road Signs. The Clerk reported that he was not confident that the County would be able to repair the old cast signs and that if we wanted them preserved, rather than replaced by modern signs, we should do the task ourselves. Cllr Newcombe agreed to obtain a quote. For the repair of signs on Rectory Close & Brown Lane. The Clerk agreed to investigate the possibility of replacing “new” signs on Little Lunnon and The Limes with cast signs.

**61 Bank Mandates**

- (a) The bank mandate form was completed to authorise all Councillors to sign cheques on the Co Op bank
- (b) The Clerk would process a similar form recently received from the Skipton BS

**62 Training Courses**

- (a) New Councillor Training. Cllr Newcombe reported on the New Councillor Training and there was some discussion on the topics raised. In particular the need for Standing Orders, declarations of Interest, s137 and the requirement to detail Planning Applications on any Agenda, the Clerk agreed to do this in future. The course had been well worthwhile.
- (b) Audit seminar. The Clerk reported on the Audit seminar but said there was little in it that impacted on the Parish.

**63 Finance**

- (a) Financial Regulations. The Clerk reported that the Audit Commission would like to see all Councils adopt Financial Regulations and the Clerk was asked to table a model set at the next meeting.
- (b) A453 money. The Clerk reported that he had had advice from the SLCC as to whether the Council could accept money from the Village A453 Committee. This was in order but it would be advisable to agree some guidelines on how it could and could not be used before accepting. The Clerk

was asked to report back at the next meeting. Cllr Coles agreed to raise a cheque to cover the transfer value of the fund.

(c) Council resolved to maintain a “fighting fund” for the A453 of £13,500. This to be reviewed annually.

(d) Cheques. The following cheques signed since the last meeting

200201 Clerk £129.69

200203 Village Hall £5.50

The following were signed

200204 village Hall £5.20

200205 Village Hall £5.40

200206 Clerk £72.05

200207 NALC £12.50

**64 Tree Planting Scheme**

The Clerk reported that Rushcliffe BC would be running the scheme as in previous years and it was agreed an article should appear in the next Newsletter. Councillors also agreed to bring the scheme to the attention of various landowners. Mr Hudson had already written to the PC and Council agreed to support this scheme.

There was some discussion on a possible play area for the village but it was agreed to postpone further discussion until later

**65 Parish Paths Partnership (P3)**

The Clerk reported that 6 parishes had joined the scheme this year and we would probably have to wait until the next financial year. When appropriate Ms Charlotte Jolley would attend a PC meeting to explain the scheme in detail.

There was some discussion on the gates and barriers appearing on the Trent valley Way. Cllr B Harrison agreed to walk the paths to assess

**66 Village Plan**

The Chairman has written an article for the Newsletter asking for volunteers to get involved in the project. It was agreed to delay the start until the end of summer.

**67 Millennium Stone**

Council agreed to drop this proposal and the question of a Welcome-to-Barton sign would be addressed in the Village Plan project

**68 Agenda Items for Next meeting**

Play area for the village and possible provision of a half-pipe for skateboarding



Parish Tree Planting Scheme

The meeting closed at 9:40pm

Minutes of a Meeting of Barton in Fabis Parish Council  
Held in The Village Hall on  
Monday 1<sup>st</sup> September 2003 at 7:30pm

- Councillors Present:** Cllr. P Kaczmarczuk (Chairman), Cllr. J Coles, Cllr. Susan Davies Cllr. B Harrison (Vice Chairman) and Cllr. R Newcombe
- In Attendance:** R J Hawkins (Clerk)
- 69 Apologies for Absence** None
- 70 Declarations of Interest** None declared
- 71 Minutes of Previous Meetings** Minutes of the meeting held on Monday 7<sup>th</sup> July 2003 were accepted and signed by the Chairman
- 72 Matters arising**
- (a) Questions were raised about emptying the bins in the village, the Clerk reported that the problem appeared to be that the black plastic bin liners were being removed and consequently the refuse collectors refused to empty. The Clerk was asked to investigate.
  - (b) Rectory Place road sign and others in the village, including Brown Lane and Chestnut Lane were in need of conservation. It was **AGREED** that rather than replacing with modern aluminium signs out of keeping with the village, the existing signs which were probably erected in 1946 should be attended to, a quote from SB Model Makers Ltd. was **APPROVED**. It was **AGREED** to obtain quotes for road signs for Old Farm Court, Little Lunnon and The Limes.
- 73 Correspondence received**
- (a) **Ancient Tree Initiative**, it was **AGREED** the Clerk would circulate forms to all councillors who would respond with details of trees known to them, a strategy for recording would then be developed which would eliminate possible duplication.
  - (b) The Clerk reported on correspondence from adjacent parishes concerning the subsidised bus service. It was **AGREED** the best way forward was to work in partnership with Thrumpton, Gotham and Kingston parishes. The Clerk was asked to investigate.

- 74 **Parish Council web site**
- (a) The Clerk reported there had been no progress but a meeting was arranged with Allan Kerr to progress
  - (b) The Chairman tabled a letter recently received from offering a free web site but the Clerk reported that the Council would have little or no control over advertising if we signed up.
  - (c) It was **AGREED** to approve expenditure up to £50 to setup the web site.
- 75 **Display for Village Hall**
- The Clerk reported this had been harder to find than expected but one was now on order
- 76 **Village Photographer**
- The Chairman reported he had spoken to Jill Pearson and there was now an understanding but specific assignments were wanted. A number of suggestions were made including: the general theme for photographs to be taken from the same viewpoint annually but at different times of the year to reflect seasonal changes; suggestions for locations included, from the top of the church tower, along each road leading into the village, the river, from Hudson's farm (or higher) looking back to the village and suggestions for events to be captured included, the village show and biggest vegetable, the murder mystery, flower festival and the garden fete. Village Hall events such as whist drive, WI, mother & toddler and painting group were also mentioned. It was **AGREED** a group photograph of Members should be arranged.
- 77 **Newsletter**
- It was **AGREED** a newsletter would not be appropriate until after the next meeting
- 78 **Finance**
- Cheques Signed since last meeting
- |                             |        |         |
|-----------------------------|--------|---------|
| SLCC                        | 200208 | 25.00   |
| (Quality Parish Conference) |        |         |
| Cheques to be signed        |        |         |
| Village Hall                | 200209 | £5.50   |
| (Parish Council meeting)    |        |         |
| Clerk                       | 200210 | £115.28 |
| (Salary & Expenses)         |        |         |
- The Clerk reported the following bank account balances
- |            |                             |            |
|------------|-----------------------------|------------|
| Co op Bank |                             |            |
| 6120302400 | 1 <sup>st</sup> August 2003 | £2500.00   |
| 6120302450 | 11 <sup>th</sup> July 2003  | £1248.08   |
| Skipton BS | 31 <sup>st</sup> March 2003 | £15,266.25 |
- (a) Cllr Coles presented a cheque for £9841.60 representing the transfer of assets from the **Community Fund**, it having been previously agreed these should be transferred to the Parish Council. It was **AGREED** this should be paid into the Skipton account.

- (b) To protect the funds in the Skipton account, some of which were raised for the A453 campaign, from general use it was **AGREED** the following motion should be put to the Annual Meeting in May 2004; Council resolves to review the need to maintain the Community Fund annually at the Annual Meeting and if agreed to review the level of reserves to be maintained in the fund annually at the first Council meeting following the Annual Meeting. The level of the reserves to be determined in the light of the inflation rate and the likelihood of the fund being required to support a campaign to protect the village from any proposed improvements to the village detrimental to the village. If it is decided that the need to maintain the fund no longer exists then the fund will be dispersed within 5 years and used to support a project or projects which benefit the village.
- 79 Tree Planting Scheme**
- (a) The Clerk reported that only one scheme had been put forward to Rushcliffe BC. The proposal was for extensive planting to shield part of Hudson's farm, south of the A453, from the A453 and the village.
- (b) The Clerk reported that in general the council did not receive details of any conditions attached to planning consents, the Clerk was asked to request this information for planning consents with attached tree ting conditions.
- 80 Parish Footpaths Roads/Drainage**
- (a) Cllr Harrison reported that the footpaths were generally in a good condition but there may be some concern over bridleways and the difficulty in negotiating some of the gates.
- (b) No progress on the Parish Paths Partnership scheme
- 81 Village Plan**
- (a) A positive response for help had been received from John & Christine Denton.
- (b) It was **AGREED** to call an open meeting on Monday 6<sup>th</sup> October to discuss the way forward. The meeting to be advertised with a newsletter to be circulated to the village and the evening to commence with cheese & wine and the bar later.
- (c) The Clerk was asked to invite speakers from a village where the plan had been completed.
- 82 Youth Play Area**
- Cllr. R Newcombe reported that the half pipe was no longer available as it had been sold.
- 83 Agenda Items for next meeting**
- The Chairman expressed the view that the Council should have a logo and this to be discussed at the next meeting

meeting

Meeting closed at 9:40pm

Minutes of a Meeting of Barton in Fabis Parish Council  
Held in The Village Hall on  
Monday 3<sup>rd</sup> November 2003 at 7:30pm

	<b>Councillors Present:</b>	Cllr. P Kaczmarczuk (Chairman), Cllr. J Coles, Cllr. B Harrison (Vice Chairman)
	<b>In Attendance:</b>	R J Hawkins (Clerk) T Vennett-Smith
<b>84</b>	<b>Apologies for Absence</b>	None
<b>85</b>	<b>Declarations of Interest</b>	None declared
<b>86</b>	<b>Minutes of Previous Meetings</b>	Minutes of the meeting held on Monday 1 <sup>st</sup> September 2003 were accepted and signed by the Chairman
<b>87</b>	<b>Matters arising</b>	<p>(a) Cllr Harrison (and T Vennet-Smith) reported that there would be no representative from Rushcliffe Borough Council to lay the wreath at the remembrance service; the Clerk was asked to request a representative well in advance for next year's service. The Clerk agreed to add such a request to the Clerk's diary.</p> <p>(b) It was <b>AGREED</b> to approach the scout troop at Gotham to see if they would be interested in assisting with the ancient tree initiative</p> <p>(c) The Clerk was asked to keep a record over the next two months of time spent on Parish activities.</p>
<b>88</b>	<b>Transport</b>	<p>(a) There was some discussion on the NET/Clifton South proposals and the City Council's proposal to sell land at Clifton South. The Chairman reported that he had spoken to various officers and councillors at a recent function at the Civic Centre. It was <b>AGREED</b> a letter should be sent to all councillors on the Planning Committee outlining our objections to the proposals. The Clerk reported that this topic would be an agenda item for the cabinet meeting on 9<sup>th</sup> December and it was <b>AGREED</b> we should be represented at this meeting.</p> <p>(b) It was <b>AGREED</b> to include in the next Newsletter a thank you to all those who took part in the recent campaign and wrote to the various contacts at Rushcliffe, County and Westminster.</p> <p>(c) The Clerk reported on the latest developments concerning <b>Parkway Station</b>; it was <b>AGREED</b> not</p>

to object to the compulsory purchase proposals. (Cllr T Vennett-Smith explained that the Kingston Brook Drainage Board had not raised any objections and were not concerned about possible flooding implications)

(d) The Clerk reported on the current **Village Bus Service** and services withdrawn recently and explained there was likely to be a meeting between the affected parishes in 2004

**89 Correspondence**

(a) The Clerk reported that he had been asked if additional recycling facilities could be provided within the Village. This was possible but only if a suitable location for additional bins could be found. (Cllr. Vennett-Smith explained that Gotham PC found recycling very profitable but recognised that they were a much larger Parish.

(b) Thrumpton Cricket Club had asked if we would support their activities and it was **AGREED** we should do whatever possible to advertise events.

(c) The Clerk had received a request for the gate at the end of the bridleway on Chestnut Lane to be improved. It was **AGREED** to investigate and discuss with the County.

**90 Parish Council Logo**

It was **AGREED** to advertise in the next Newsletter for ideas for a new logo

**91 Newsletter**

It was **AGREED** to produce a Newsletter during the month

**92 Finance**

Cheques Signed since last meeting

Mrs J Pearson	200211	£100.00
Cllr S Davies	200212	£41.27
Village Hall Committee	200213	£5.50
Village Hall Committee	200214	£7.00
Cheques to be signed		
Clerk (Salary)	200215	£129.69
Rushcliffe BC	200216	£25.00
NALC	200217	£11.59
Village Hall Committee	200218	£5.20
Clerk	200219	£110.34
HP&G Parish Council (Photocopying)	200220	£38.40

The Clerk reported the following bank account balances

Co op Bank

6120302400	1 <sup>st</sup> October 2003	£2500.00
6120302450	10 <sup>th</sup> October 2003	£923.80
Skipton BS	26 <sup>th</sup> October 2003	£25,107.85

- The Clerk presented a statement of expenditure to date for the current year together with an analysis of expenditure by category. There was some discussion on the budget for 2004/05 and the Clerk was asked to produce a proposal for the next meeting based on current expenditure with small increases for inflation
- 93 Village Plan** The Clerk was asked to include in the Newsletter a summary of all the issues raised at the recent open meeting and ask for volunteers to chair steering groups.
- It was **AGREED** to keep Thrumpton informed of progress. (Cllr. Vennett-Smith explained that Gotham PC were well advanced with their plan)
- 94 Date of Next Meeting** 5<sup>th</sup> January 2004 at 19:30
- Council should consider arrangements for Annual Meeting, usually held in May

Meeting closed at 9:40pm